

## FileMaker Site Licence Agreement

### What is the scheme?

The FileMaker Site Licence Agreement allows institutions and councils to purchase a site licence that includes unlimited usage for FileMaker Pro, FileMaker Developer, FileMaker Server, FileMaker Server Advanced, FileMaker Server Option Pack and FileMaker Mobile.

### How does the scheme work?

The institution or council must purchase for 100 per cent of their total number of staff. During the first year of the agreement you will receive free of charge any updates to all of the FileMaker software. At the end of the year you will be contacted with a view to purchasing Maintenance, which will allow you to continue to receive free upgrades and unlimited usage across your computers. You will be asked to confirm the number of staff you have at that time. If you choose not to take out Maintenance then the Site Licence Agreement will change and become limited to a fixed number of copies of the software, such that the total number of copies of FileMaker Pro, Server and Developer do not exceed the initial number of seats.

### Products available

FileMaker Pro, FileMaker Developer, FileMaker Server, FileMaker Server Advanced, FileMaker Server Option Pack and FileMaker Mobile.

### Who can buy?

Listed below are the types of organisation that can buy under this scheme.

Organisation	Scotland	Rest of the UK
Schools (nursery, primary, secondary and special)	✓	✓
Independent schools	✓	✓
Further and higher education	✓	✓
Community education	✓	✓
LA education departments	✓	✓
Government education departments (SEED, SQA, etc.)	✓	✓
Public libraries	✓	✓
Education resource centres	✓	✓
Charities	✓	✓

## What you receive

You will receive a FileMaker Licence Certificate and media. Additional manuals and CD-ROMs should be ordered with the initial Site Licence Agreement. Please ensure you keep the licence certificate in a safe place. This is your proof of purchase and licence confirmation. You may be needed to produce this for audit purposes!

## Home purchasing

You cannot purchase for home use under this scheme.

## Home usage rights

Staff are covered by this licensing scheme to use the products at home. However, there is an additional charge for pupils to use this product at home.

## When you order

When you order any of the FileMaker products under this scheme you must remember to include the following details. These details must be provided in order for your order to be processed:

- product title
- the total number of licences and/or CD-ROMs and manuals required
- which platform – PC or Macintosh
- your order number
- full institution address, including postcode
- contact name
- telephone and fax numbers
- e-mail address.

## FileMaker Volume Licence Agreement

### What is the scheme?

LT Scotland works closely with FileMaker to supply education with FileMaker products under its Volume Licence Agreement.

### How does the scheme work?

Institutions that require fewer than 10 licences for FileMaker Pro will now be supplied with a FileMaker boxed product that contains FileMaker Pro licence, CD-ROM and manual. However, if an institution purchases 10 or more licences at any one time then the institution is eligible to purchase paper licences under a Volume Licence Agreement (VLA) and will receive a licence and CD-ROM. If after purchasing 10 or more licences the institution wishes to install FileMaker Pro on additional computers, it can purchase additional paper licences, irrespective of the quantity required under its VLA.

If you purchase licences under a VLA you will automatically receive free upgrades to the products you have purchased for a year. At the end of the year you will be able to purchase Maintenance, which will allow you to continue to receive upgrades free of charge.

### Products available

FileMaker Pro, FileMaker Developer, FileMaker Server, FileMaker Server Advanced, FileMaker Server Option Pack and FileMaker Mobile.

Note: If you are running more than five FileMaker Pro licences across a network you must purchase FileMaker Server.

## Who can buy?

Listed below are the types of organisation that can buy under this scheme.

Organisation	Scotland	Rest of the UK
Schools (nursery, primary, secondary and special)	✓	✓
Independent schools	✓	✓
Further and higher education	✓	✓
Community education	✓	✓
LA education departments	✓	✓
Government education departments (SEED, SQA, etc.)	✓	✓
Public libraries		
Education resource centres	✓	✓
Charities		

## What you receive

You will receive a FileMaker Licence Certificate, a CD-ROM and a PDF manual. Please ensure you keep the certificate in a safe place. This is your proof of purchase and acts as a licence confirmation. You may be needed to produce this for audit purposes!

## Home purchasing

You cannot purchase for home use under this scheme.

## Home usage rights

You are not covered by this licensing scheme to use the products at home.

## How to order

Orders should be sent to Customer Services, Learning and Teaching Scotland, 74 Victoria Crescent Road, Glasgow G12 9JN.

Please remember to include the following details:

- product title
- the total number of licences and/or CD-ROMs and manuals required
- which platform
- your order number
- full school address, including postcode
- contact name
- telephone and fax numbers
- e-mail address.

Note: When you are ordering licences please ensure that you order the correct licences as it is not always possible for them to be exchanged.